

## **FINANCE AND STEWARDSHIP COMMITTEE**

**Our Vision:** The congregation of Immanuel Presbyterian Church has a deep gratitude for the gifts of God and a joyful generosity of time, talents, and financial resources born of that gratitude.

### **Goals:**

1. Capital and human assets are managed to the glory of God
2. The congregation knows the fruits of its generosity in the past and the opportunities for ministry that need support in the future.

### **Our Responsibilities:**

1. Involve committees in developing an annual operating budget including a budget for the Finance and Stewardship Committee. Assist committees in keeping track of how their committee funds are being spent.
2. Prepare and present in a timely manner each year a total Immanuel Presbyterian Church budget to the Session for approval, and present and interpret that budget to the congregation at the annual meeting
3. Develop and oversee a process for the accurate receipt, accounting, and disbursement of funds.
4. Keep the Session informed in a timely manner regarding budgetary irregularities and recommended remedies.
5. Oversee all bequests, investment accounts, and memorial funds including a process for encouraging gifts and bequests and for making appropriate use of these accounts and funds in consultation with the Session and the families involved.
6. Develop and execute an annual timeline of publicity and events geared toward educating the congregation on how their contributions of time and money are making a difference. This will ordinarily culminate in an annual Commitment Sunday.
8. Arrange for educational materials and speakers for the congregation concerning methods of giving to the church (e.g. estate planning).
9. Make a monthly report to the Session including written recommendations for action
10. Recruit sufficient committee members for efficient and effective performance of committee responsibilities.